

RE: Roundtable Meeting Monday

**Subject:** RE: Roundtable Meeting Monday  
**From:** "Michael Filson" <@>  
**Date:** 01/20/2017 09:08 AM  
**To:** amendonca@ccala.org

I'll take care of the list. I have food coming in from a presenter.

Will just need water and cups set up.  
Thanks

Sent from my T-Mobile 4G LTE Device

----- Original message -----

From: Amy Mendonca <AMendonca@ccala.org>  
Date: 1/20/17 9:06 AM (GMT-08:00)  
To: Michael Filson <MFilson@downtownla.com>  
Subject: Roundtable Meeting Monday

Hi Mike,

I see on the calendar you have a Roundtable Meeting on Monday. What would you like me to do to set up? It is at 1:30, will you just need drinks or would you also like food? Do you have any presentations that need to be set up? I will need the guest list to give to Jose, but would you like a sign in sheet?

Let me know!

Amy



**Amy Mendonca**

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[ccala.org](http://ccala.org)



RE: Roundtable Meeting Monday



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—Attachments:

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